

# How to Submit a Late Renewal for Medicaid

All Health First Colorado (Colorado's Medicaid program) and Child Health Plan *Plus* (CHP+) members must renew their health coverage each year. To renew your coverage, the state will ask you to submit information to see if you are still eligible for benefits.

**IMPORTANT TIP!** If you don't submit your renewal on time, you might lose coverage. *Don't worry:* you have 90 days after the day that you lose coverage to turn in your renewal. If you don't submit within 90 days, you will have to apply for benefits again with a whole new application.

## TO TURN IN A LATE RENEWAL ON PEAK:

- When you login to your PEAK account, you will see your To-Do List.
- Click "Complete now" under the card titled "Late renewal".
- Add any requested information and type your name to electronically sign your renewal.
- Once you click "submit," you will see a screen that says "Success!". This is how you know you've finished.

## IF YOU DON'T HAVE A PEAK ACCOUNT:

- You can return the letter you got by mail, even if it's late.
- If you don't have your paperwork anymore, call or go to the County Department of Human Services and ask to submit a late renewal. Some counties call this a "reassessment".

County information:

## OTHER INFORMATION:

If you are still eligible, your coverage will start on the first day of the month that you turn in your renewal. If you are still eligible for benefits and have health care costs within 90 days of losing coverage, this is what you need to know:

- If you turn in your renewal within a month of losing coverage, you will not have any gaps in health coverage - you do not need to take action to get those expenses covered.
- If you turn in your renewal more than a month after losing coverage, but within 90 days, you will have to request coverage for any health care expenses during this timeframe.

- On the paper renewal, you will answer this question:

6. Help with past medical costs may be available during the 3 months before the month you submit this renewal. If they need help paying for medical care received when they were not covered, when did they receive the care?

Month One: (MM/YYYY)	<input type="text"/> / <input type="text"/>	Month Two: (MM/YYYY)	<input type="text"/> / <input type="text"/>	Month Three: (MM/YYYY)	<input type="text"/> / <input type="text"/>
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- On PEAK, you will see this question after you submit your renewal:

### Request Additional Health Coverage

You may have recently experienced a gap in health coverage after failing to complete your Renewal. You may be able to request retroactive coverage to help with medical expenses during this time.

[Request Coverage](#)

## Were to find your renewal date:

**On PEAK:** choose "Manage my benefits" then "Overview of health coverage benefits" then "Summary of health coverage benefits."

**On the Health First Colorado App:** Login and go to the Quick Access section.

**By mail:** Check the renewal date on the letter you got in the mail from the state.

